

Organization for Security and Co-operation in Europe

OSCE Centre in Ashgabat

Office of the Co-ordinator of OSCE Economic and Environmental Activities

Energy Security Conference
"Strengthening regional co-operation in Central Asia for promoting stable and reliable energy within Eurasia"

Ashgabat, 3-4 May 2010

Logistical Modalities

1. Conference Venue	President Hotel
2. Participants' Information	The Conference is open to OSCE participating States, Partners for Cooperation, representatives of relevant international organizations and the public and privates companies in the energy sector.
3. Working Modus of the Sessions	The Conference should stimulate a free-flowing discussion out of which recommendations to the OSCE and its participating States should emerge. Written materials may be submitted in advance for circulation by the secretariat of the Conference.
	The plenary sessions and parallel sessions of the working groups will have presentations of expert speakers followed by discussions. A moderator will facilitate the discussion and a rapporteur will summarize the key issues discussed.
	Technical equipment for presentation of audio-video materials will be provided upon advance request (PowerPoint, overhead projector, flip chart).
3. Translation	Simultaneous translation will be provided during the conference sessions in English and Russian.
4. Document Registration and Distribution	Participants are welcome to distribute documents related to their organization and/or theme of the conference. We kindly request the receipt of documents in electronic format and well in advance to facilitate their timely distribution. An English translation of the documents submitted in another language is highly appreciated.

	Please contact secretariat of the Conference.
5. Registration	Deadline 26 April 2010
	Please return the attached conference "REGISTRATION FORM"
	(ANNEX 1) to the Office of the Co-ordinator of OSCE Economic and Environmental Activities to mylene.lichtenberg@osce.org or
	Fax: +43 1 514 36 6251
6. Accreditation at the	Accreditation will start at 08:30 in the lobby before the conference hall
Conference	Accreditation will start at 00.50 in the 1000y before the conference nam
7. Visa Requirements	Nationals of all countries need visas to enter Turkmenistan.
7. Visa Requirements	Nationals of an countries need visas to enter Turkmenistan.
	Exempt from visa are holders of Diplomatic and Service passports
	from the following countries:
	Armenia, Azerbaijan, Belarus, Georgia, Hungary, Kazakhstan,
	Kyrgyzstan, Moldova, Russian Federation, Romania, Slovakia, Turkey, Ukraine.
	Holders of Diplomatic passenants of Tailkiston and Habeliiston and
	Holders of Diplomatic passports of Tajikistan and Uzbekistan are exempted from visa as well <u>but not holders</u> of Service Passports of these
	countries. They should obtain visas through the usual procedures.
	Please note that for the Conference participants the visa application at
	Embassies of Turkmenistan will be free of charge.
	Participants who apply for a visa at the Ashgabat airport will have to
	pay a service charge of 15 USD plus 2 USD bank fee.
	The list of Embassies of Turkmenistan is enclosed (ANNEX 3)
	Steps for the visa application:
	STEP1. All travelers will need to obtain first an <u>invitation letter from</u> the State Migration Service of Turkmenistan
	For this purpose, participants must send a copy of their passport, preferably scanned, via email (page with photo, indicating the full name, passport number, issue and expiry date and issuing authority) and indicate their occupation (working title, affiliation/institution) to: the OSCE Centre in Ashgabat, merdan.atayev@osce.org Please note that the passport copy should have good reading quality!
	STEP 2. Once issued by the State Migration Service of Turkmenistan, the letter of invitation will be sent via email or fax to the respective participant.
	STEP 3.1. Visa application at the Embassy of Turkmenistan: Participants can then apply for a visa at the embassy of Turkmenistan.

The visa application will be free of charge.

Following documents will have to be submitted:

- the invitation letter from the State Migration Service of Turkmenistan
- 2 photos
- 2 passport copies
- the visa application form

(in the case of a visa application at the Embassy of Turkmenistan *in Vienna*, participants may use the attached Visa Application form (**ANNEX 2**) and submit 2 copies duly filled in).

OR

STEP 3.2. <u>Visa application at the **Ashgabat airport**:</u>

In the case of visa application at arrival at the Ashgabat airport a duty of 17 USD for visa processing will have to be paid.

Following documents will have to be submitted:

- The copy of the invitation letter from the State Migration Service of Turkmenistan, which will be sent to the respective participant by the OSCE Centre in Ashgabat via e-mail or fax

It is highly recommendable to apply for the visa as soon as possible and <u>no later than 10 calendar days before the arrival date in Ashgabat</u>.

IMPORTANT NOTICE:

Those participants who will have to <u>stay longer than three business days</u> in Turkmenistan will need to register with MFA of Turkmenistan.

Participants should <u>send by e-mail color document picture</u> in order to complete application for registration.

The OSCE Centre in Ashgabat will handle this application at the conference venue.

Although this additional application process is not expected to last longer than 1 working day, we recommend bringing an additional copy of your passport, as a safeguard for potential ID controls in the city.

8. Access to VIP/CIP Lounges

In case participants wish to use the facility of a VIP lounge or a CIP (commercial important person), we kindly request to indicate it on the registration form (ANNEX 1, item Nr. 13). This service will be charged with a fee of 30 USD.

9. Hotel Booking Booking deadline: 23 April 2010

Rooms have been <u>pre-booked</u> for the conference participants at the Hotel President (Archabil shayoly) and Hotel Grand Turkmen (downtown)

9.1) PRESIDENT HOTEL (Ahal Group Hotels) – (booking form **ANNEX 4a**)

Archabil Shayoly Street 54, Ashgabat 744036, Turkmenistan

Fax (993 12) 400041, 400222

Phone (993 12) 400000

e-mail: Presidenthotel@online.tm

Contact name at the hotel-Reception:,

Room categories:

Single room 90 USD, Double bed room 95 USD, Suite 155 USD, Presidential suite 290 USD. Room rate doesn't include VAT.

Breakfast *not* included. Price: 24 Turkmen Manats, (approx. 9 USD).

Please note that a ½ night at the arrival will be charged full price.

Cancellation policy and fee:

An individual reservation from the block can be cancelled 48 hours before arrival without any cancellation fee. After this and in case of a no-show there will be a charge of one night room rate.

Payment modus:

in cash – manats and USD, credit cards – Visa and AmEx plus 5% bank charge.

9.2) GRAND HOTEL -

(booking form **ANNEX 4b**)

Gorogly Street 50, Ashgabat 744000, Turkmenistan

Fax (993 12) 51-12-51

Phone (993 12) 51-05-55

e-mail: grandhtl@online.tm

Contact name at the hotel-Reception,

Room categories:

Single room 60 USD, Deluxe 90 USD, Junior Suite 115 USD,

Presidential suite 300 USD. VAT excluded.

Breakfast included in room rate

Please note that a ½ night at the arrival will be charged full price.

Cancellation policy and fee:

An individual reservation from the block can be cancelled 72 hours before arrival without any cancellation fee. After this and in case of a no-show there will be a charge of one night room rate.

Payment modus:

in cash – manats and USD, credit cards – Visa and AmEx plus 5% bank charge.

10. Lunches

Lunches and coffee breaks will be provided free of charge to the participants on both days of the conference.

11. Flight Information (ANNEX 5)

An indicative flight schedule to and from Ashgabat is attached in **Annex** 5 for your information. Please consult your travel agency or air companies' websites for confirmation of the latest valid schedules.

12. Customs Regulations (ANNEX

Please consult **Annex 6** for information on the customs regulations.

6)	
13. Social Events	tbd
14. Transport	Ashgabat Airport – Hotels
	Transfers (bus shuttles) from the airport to the hotels will be considered and can <u>only be provided</u> to participants <u>upon receipt of the precise arrival and departure information</u> on the registration form (date, flight number, arrival/departure time). Taxis are available at Ashgabat Airport. Approximate cost to the hotel by taxi is 10 USD.
	Shuttle busses between the hotels and the conference venue will be provided in the morning and evenings.
	Further information on the transfers will be provided.

15. General Information

15.1. Communication

The local mobile phone network BCTI (Russian MTS subsidiary) is available in the city, but some international GSM systems do not work in Turkmenistan. Long distance calls are available from the better hotels, some private homes and at the post / telegraph office. Public phones are scarce throughout the country and usually not suitable for international calls. There are several internet-cafes in Ashgabat.

- **15.2. Currency**: The national currency is Turkmen Manat (TMT) (1 USD is 2.85 TM (commercial rate); 1 EUR = 3.93 TMT as of February 2010). Money can be changed upon arrival in Ashgabat in exchange bureaus and banks.
- **15.3. Electric current**: the standard voltage throughout Turkmenistan is 220V.
- **15.4. Insurance:** The organizing committee is not responsible for the loss of property and personal injury, including insurance certificates for such cases.
- **15.5. Time**: Ashgabat time differs from Greenwich time by + 5 hours in winter and + 4 in summer.
- **15.6.** Weather: The weather in Ashgabat in May is warm. Actual weather conditions should be checked before departure.
- **15.7. Dining out** in Ashgabat: The staff of the OSCE Centre will advise the participants where to dine out in Ashgabat.

15.8. Security

Turkmenistan is a very safe place for travellers. It is advisable to hold a passport with visa at all time, as well as to take a copy of the passport on the travel.

16. Contacts

OSCE SECRETARIAT, VIENNA

Office of Co-ordinator of OSCE Economic and Environmental Activities

For substantial issues:

Mr. Patrice Dreiski, Tel: +43 1 51436 6206, Fax: +43 1 51436 6251, e-mail: Patrice.dreiski@osce.org

For logistical queries:

Ms. Mylene Lichtenberg, Tel: +43 1 51436 6151, Fax: +43 1 514 6251,

e-mail: mylene.lichtenberg@osce.org

OSCE CENTRE IN ASHGABAT

For substantial issues:

Mr. Gaurav Thapan-Raina, Tel: +99312 353092/353116/ 357613, Fax: +99312 353041, e-mail: <u>Gaurav.Thapan-Raina@osce.org</u>

For logistical queries:

Ms. Lyale Nazarova, tel +99312 353092/353116/ 357613, Fax: + 99312

353041, e-mail: Lyale.Nazarova@osce.org;

For visa issues and hotel bookings:

Mr. Merdan Atayev, e-mail Merdan.Atayev@osce.org, tel +99312

353092/353116/350511, Fax: + 99312 353041



Organization for Security and Co-operation in Europe The Secretariat

REGISTRATION FORM

Deadline: 26 April 2010

Please send this registration form to Ms. Mylene Lichtenberg, E-mail: mylene.lichtenberg @osce.org, Fax + 43 1 514 36 6251; Tel. + 43 1 514 36 6151. (Please fill in using capital letters)

1. Country/Delegation:	
2. (Please indicate the category you register in ☑)	
☐ Delegation (*) ☐ International Organiz	ation
☐ Academic ☐ OSCE Field Presence	□ OSCE Secretariat
3. Title(Amb, Mr, Ms, Dr) 4. First Name	5. Family Name
6. Organization & Department:	
7 D 14	
7. Position:	
8. Mailing Address:	
of Maning Man 655	
9. Phone (with country code):	
Fax (with country code):	
Email:	
10. Written Contribution: Yes □ No □	
Title:	
11. Please indicated which one of the <u>parallel</u> wor	king groups listed below you wish to attend:
(Indicate the working group you register in ☑)	
Working Group I	Working Group III
Working Group II □	Working Group IV □
12. FOR BOOKING the TRANSFER AIRPORT	
Arrival date in Ashgabat: Tir	• • • • • • • • • • • • • • • • • • • •
Departure date of Ashgabat: Tir	ě .
13. Request for VIP service : access to the VIP lo	bunge or CIP lounge (30 USD: see details in paragr.8)
VIP – lounge □ CIP- lounge □	
14. Your hotel in Ashgabat is the President Hote	
President Hotel Ashgabat, Turkmenistan, Tel/Fax: +993	12 400000/+993 12 400041/400222

POINTS TO REMEMBER

<u>Accommodation</u>: Participants are kindly requested to *make their own travel*, *accommodation and transfer arrangements*, which will not be paid for by the OSCE.

<u>Transfers airport-hotels</u>: Please note that transfers in Ashgabat from airport to hotel can only be arranged upon receipt of the details arrival/departure information as indicated above.

<u>Visa Information</u>: Please consult the respective paragraph on visa procedures in the document. The OSCE Centre in Ashgabat stands ready to support delegations and participants.

Conference venue

Botschaft von Turkmenistan in Wien / Visa Antrag Embassy of Turkmenistan in Vienna / Visa Application

Bitte füllen Sie 2 Visaanträge aus (Schreibmaschine oder Druckschrift) und fügen Sie 2 Passfotos, die Einladung (Original für einen privaten, Kopie für touristischen oder geschäftlichen Anfenthalt) mit der Bestätigung des Aussenministeriums von Turkmenistan, den Reisepass (noch mindestens 6 Monate gültig) bei.

Passfoto Photo

Please complete (type or print) two Visa Application forms and attach two pictures, an invitation (copy for business/tourism and original for private trips) confirmed by the Ministry of Foreign Affairs of Turkmenistan and submit your passport valid for no less than 6 month from the date of appliance for visa.

1	Familienname:							
	Surname:							
2	Vorname:		Andere Namen:					
	First name:	Other names:						
3	Nationalität:							
	Nationality:							
4	Geschlecht:	männlich 🗖	□ weiblich					
	S ex:	male	female					
5	Geburtsdatum:	Geburtsort:						
	Date of birth:		Place of birth:					
6	Reisepassnummer:		Datum der Ausstellung:					
	Passport number:		Date of issue:					
	-							
	Ausstellungsbehörde:		Gültigkeitdauer:					
	Issuing authority:		Date of expiry:					
7								
1	Grund der Reise:		geschäftlich	privat				
	Purpose of journey:	official	business	tourism				
	private							
_	A	/B :	0: 1 / / 1 1 1 1 1 1 1 1 1	,				
8			Sie besuchen (Adresse und Teleto be visited in Turkmenistan (
8	Name of Institution/Comp	oany/Private person	Sie besuchen (Adresse und Tele to be visited in Turkmenistan (
8		oany/Private person						
8	Name of Institution/Comp	oany/Private person						
8	Name of Institution/Comp	oany/Private person						
,	Name of Institution/Comp address and tel/fax number	oany/Private person	to be visited in Turkmenistan (
9	Name of Institution/Comp address and tel/fax number	oany/Private person	to be visited in Turkmenistan (Grenzübergang:					
,	Name of Institution/Comp address and tel/fax number	oany/Private person	to be visited in Turkmenistan (
,	Name of Institution/Comp address and tel/fax number	oany/Private person	to be visited in Turkmenistan (Grenzübergang:					
,	Name of Institution/Comp address and tel/fax number	oany/Private person	to be visited in Turkmenistan (Grenzübergang:					
9	Name of Institution/Compaddress and tel/fax number Aufenthaltsort(e): Point(s) of destination:	oany/Private person	Grenzübergang: Boarder cross point:					
,	Name of Institution/Compaddress and tel/fax number Aufenthaltsort(e): Point(s) of destination: Datum der Einreise:	oany/Private person	Grenzübergang: Boarder cross point: Datum der Ausreise:					
9	Name of Institution/Compaddress and tel/fax number Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry:	pany/Private person	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure:					
9	Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry: Beruf, Position, Name Ihr	er Institution/Firma,	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure: Telefon/Faxnummer:	please indicate				
9	Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry: Beruf, Position, Name Ihr	er Institution/Firma,	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure:	please indicate				
9	Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry: Beruf, Position, Name Ihr	er Institution/Firma,	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure: Telefon/Faxnummer:	please indicate				
9	Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry: Beruf, Position, Name Ihr	er Institution/Firma,	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure: Telefon/Faxnummer:	please indicate				
9	Aufenthaltsort(e): Point(s) of destination: Datum der Einreise: Date of entry: Beruf, Position, Name Ihr	er Institution/Firma,	Grenzübergang: Boarder cross point: Datum der Ausreise: Date of departure: Telefon/Faxnummer:	please indicate				

12	Sie suchen an um (bitte ankreuzen): What kind of visa you are applying (pl	ease stick)	1	
13	Einreise / Number of entries: einmalige / single 2-3 malige / two-three mehrmalige / multiple Transitvisum / transit visa (kann eines gültigen Visums für einen Nachbadays and if you have a valid visa for the Ihre Wohnadresse, Tel/Faxnummer:	nur für 3 T	10 Tage / days 30 Tage / days 1 Jahr / year age ausgestellt we Turkmenistan sind	/ can be issued only for 3
13	Your home address, tel/fax numders:			
14	Waren Sie schon einmal in Turkmenis Have you ever been in Turkmenistan I ☐ Ja / yes Wie oft?: How many tim ☐ Nein / no	pefore?		r letzten Reise: e last trip:
15		h you: name: t name:		eburtsdatum: Pate of birth:
16	Aufenhaltsadresse in Turkmenistan: Address you will stay in Turkmenistar ————————————————————————————————————	n:		
17	Telefon/Faxnummer für allfällige Rück Tel/fax number you can be reached in ————————————————————————————————————		tra questions:	
19	Datum: Date:		erschrift: nature:	

Embassies and Consulates of Turkmenistan

4		A 172000 1 01	T
1	Embassy in	Astana, 473000, ul. Otyrar	Phone: +7 (3272) 509604
	Kazakhstan	64	Fax: +7 (3272) 509604
2	Embassy in Tajikistan	Dushanbe, prospect Rudaki	Phone: +992 (372) 210461/4/6
	T 1 G	105/1	Fax: +992 (372) 216884
3	Embassy in Great	14- 17 Wells street, 2-nd	Phone: +44 (20) 72551071
	Britain and Ireland	floor, London W1 3FP	Fax: +44 (20) 73239184
4	Embassy in Austria	Argentinierstr. 22/2, 1040	Tel. +43-1-5036470
		Vienna	Fax: +43-1-5036473
5	Embassy in the	Kiev, ul. Pushkina, d. 6,	Phone: +380 (44) 293449, 2286870,
	Ukraine	UKR-252034	2293363
			Fax: +380 (44) 2293034
6	Embassy in Belarus	22000, Minsk, ul. Kirova 17	Phone: +375 (17) 2293427
			Fax: +375 (17) 2223367
7	Embassy in Germany	Botschaft von	Phone: +49 (30) 30102451/2
		Turkmenistan,	Fax: +49 (30) 30102453
		Langobardenallee 14,	Mail: botschaft-turkmenistan@t-online.de,
		14052 Berlin	info@botschaft-turkmenistan.de
8	Embassy in France	13 B rue Picot, Paris 75116	Phone: +33 (1) 47550536
-	j		Fax: +33 (1) 47550568
9	Embassy in Belgium	Avenue Franklin, Roosevelt	Phone: +32 (2) 6481874 or 6481929
^		2106, 1050 Bruxelles	Fax: +32 (2) 6481906
			Email: turkmenistan@skynet.be
10	Embassy in	Tashkent, ul. Makhmouda	Phone: +998 (71) 1205278, 9
10	Uzbekistan	Taraby 16/	Fax: +998 (71) 1205281
	CZOCKISTAII		14.10 (71) 1200201
		1 Bol. Mirabadskaya	
		10 700090	
11	Embassy in Turkey	Koza Sokak 28, Gankya,	Phone: +90 (312) 4416122/3/4, 4397445,
11	Emoussy in Turkey	Ankara	4417126, Fax: +90 (312) 4417125 Mail:
12	Consulate in Istanbul	Gazi Evrenos Denadesi,	Tel.+ 90 212 66 202 22
12	Constitute in Istanbur	Bakharistan sokan 13,	101.1 90 212 00 202 22
		Yeshilnoj	
13	Embassy in the United	2207 Massachusetts Ave.,	Phone: 202-588-1500 Fax: (202) 588 0697
13	States of America	NW, Washington D.C.,	Web Site: www.turkmenistanembassy.org/
	States of America	20008 USA	Email: turkmen@mindspring.com
14	Embassy in	City of Herat	Eman. turkmen@mmaspring.com
17	Afghanistan	City of Herat	
15	Consulate	City of Mazar-e-Sharif	
16	Embassy in Syria	Damask, Miset,	Phone: +9 (6311) 2241834
10	Linoussy in Syria	Ruki ed-Din st.4097, 2/F	Fax: +9 (6311) 3320905
		Damascus	Fux. 17 (0311) 3320703
17	Embassy in Russia	Filippovskij per.22	Phone: +7 (095) 2916591, 2916636,
1/	Linoussy in Kussia	RUS-121019,	2911544, 2916593, 2911356
		Moscow	Fax: +7 (095) 2910935, 2910166
18	Embassy in Pakistan	Nazim-ud-Din Road	Phone: +92 (51) 2278699, 2214913,
10	Linuassy in i akistan	22-a, F-7/1	2210297, 2280898, 2210207
		Islamabad	Fax: +925 (1) 278799
19	Embacez in Iron	No. 39 Parsdaran	Phone: +98 (21) 2542178, 2548686
19	Embassy in Iran	Avenue Golestan 5 Street	` '
			Fax: +98 (21) 2540432
		before: 34, Dr. Shariati	
		Avenue/8 Maleka Street	
20	Enderson in T. P.	Tehran	Dhamar (01 (11) (110054
20	Embassy in India	C-17 Malcha Marg	Phone: +91 (11) 6118054
		Chanakyapuri	Fax: +91 (11) 6118332
		110021 New Dehli	DL 96 (10) 65226276
~ -	F 1 . C1.		
21	Embassy in China	San Li Tun Diplomatic	Phone: +86 (10) 65326976
21	Embassy in China	Office Building 1-15-2 100600Beijing	Fax: (+86-10) 65322269



PRESIDENT HOTEL

(Ahal Group Hotels)

HOTEL BOOKING FORM

(booking deadline: 23 April 2010)

<u>Reference: "Energy Security Conference"</u> (this is not the registration form for the conference!)

Please return this hotel booking form by e-mail or fax to: OSCE Centre in Ashgabat,

Tel +99312 353092/353116, **Fax:** + 99312 353041

Title(Amb, Mr, Ms, Dr)	First Name	Family Name	
Country:			
Organization:			
Mailing Address:			
Phone (with country co	ode):		
Fax (with country code			
Email:			
Arrival date:	Time:	Flight Number:	
Departure date:	Time:	Flight Number:	
Please indicate the room	m of your choice:		
Single room: 90 USD b	oreakfast and VAT NOT in	ncluded \square	
Double room 95 USD b	reakfast and VAT NOT in	ncluded	

<u>Contacts at the President Hotel:</u> Archabil Shayoly Street 54, Ashgabat 744036, Turkmenistan Fax (993 12) 400041, 400222, Phone (993 12) 400000

Contact name at the hotel: Mr. Luigi Fontanabona e-mail: Presidenthotel@online.tm

Cancellation fee: An individual reservation from the block can be cancelled 48 hours before arrival without any cancellation fee. After this and in case of a no-show there will be a charge of one night room rate.



GRAND TURKMEN HOTEL

HOTEL BOOKING FORM

(booking deadline: 23 April 2010)

Reference: "Energy Security Conference"

(this is not the registration form for the conference!)

Please return this hotel booking form by e-mail or fax to:
OSCE Centre in Ashgabat,
Tel +99312 510 555/ Fax (993 12) 51-12-51

Title(Amb, Mr, Ms,	First Name	Family Name	
Dr)			
Country:			
Country.			
Organization:			
75.44			
Mailing Address:			
Phone (with country co	ode):		
Fax (with country code	e):		
Email:			
Arrival date:	Time:	Flight Number:	
minimum dute.	i iiic.	right rumber.	
Departure date:	Time:	Flight Number:	
Please indicate the room	m of your choice:		
Single room: 60 USD h	oreakfast and VAT NOT inclu	ıded □	
Single room. oo obb o	realitiest and viti ive i mere		
Deluxe: 90 USD breakfa	ast and VAT NOT included		

<u>Contacts at the Grand Turkmen Hotel:</u> Gorogly Street 50, Ashgabat 744000, Turkmenistan Fax (993 12) 51-12-51, Phone (993 12) 51-05-55

E-mail: grandhtl@online.tm

<u>Cancellation fee:</u> An individual reservation from the block can be cancelled 48 hours before arrival without any cancellation fee. After this and in case of a no-show there will be a charge of one night room rate.

ANNEX 5
FLIGHT SCHEDULE

Destination	Flight No	Type of plane	Departure days from ASB	Departure time	Arrival time	Return flight No	Departure days to ASB	Departure time	Arrival time
			Т	URKMENIST	'AN AIRLIN	ES			
Abu Dhabi	T5-817	В 737	5	17:40	19:05	T5-818	5	20:35	00:00
Abu Dhabi	T5-819	В 737	7	13:55	15:20	T5-820	7	16:50	20:15
Amristar	T5-555	В 757	1	06:20	09:30	T5-556	1	11:25	13:40
Amristar	T5-527	В 757	2	08:20	11:30	T5-528	2	13:00	15:15
Amristar	T5-551	В 757	3	09:10	12:20	T5-552	3	13:50	16:05
Amristar	T5-533	В 757	4	09:45	12:55	T5-534	5	05:45	08:00
Amristar	T5-559	В 757	6	02:40	05:50	T5-560	6	07:20	09:35
Amristar	T5-557	В 757	7	04:30	07:40	T5-558	7	09:10	11:25
Bangkok	T5-649	В 757	2	00:40	09:00	T5-650	2	10:25	15:55
Bangkok	T5-641	В 757	5	19:10	03:30*	T5-642	6	05:00	10:30
Bangkok	T5-647	В 757	7	03:00	11:20	T5-648	7	12:50	18:20
Birmingham	T5-411	В 757	1	15:40	18:30	T5-412	1	20:00	06:20*

Birmingham	T5-421	В 757	3	17:35	20:25	T5-422	3	21:55	08:15*
Birmingham	T5-425	В 757	5	09:35	12:25	T5-425	5	14:50	01:10*
Birmingham	T5-429	В 737	7	13:25	16:15	T5-430	7	18:15	04:35*
Delhi	T5-535	В 737	6	02:10	05:50	T5-536	6	06:50	10:10
Delhi	T5-537	В 737	7	04:00	07:40	T5-538	7	09:05	12:25
Dubai	T5-811	В 737	2	00:10	01:35	T5-812	2	03:05	06:30
Dubai	T5-811	В 737	3	17:55	19:35	T5-812	3	21:05	00:50*
London	T5-423	В 757	2	17:15	19:55	T5-424	2	21:15	07:40*
London	T5-427	В 757	6	11:25	14:05	T5-428	6	15:35	02:00*
Beijing	T5-603	В 757	2	01:00	10:50	T5-604	2	12:20	16:50
Bejiing	T5-605	В 757	7	02:30	12:20	T5-606	7	13:50	18:10
Istanbul	T5-401	В 737	1	08:00	10:00	T5-402	1	11:00	16:50
Istanbul	T5-471	В 737	1	14:00	16:00	T5-472	1	17:00	22:50
Istanbul	T5-403	В 737	2	08:00	10:00	T5-404	1	11:00	16:50
Istanbul	T5-473	В 737	2	18:00	20:00	T5-474	2	21:00	02:50*
Istanbul	T5-405	В 737	3	08:00	10:00	T5-406	3	11:00	16:50
Istanbul	T5-475	В 737	3	18:00	20:00	T5-476	3	21:00	02:50*

Istanbul	T5-407	В 737	4	08:00	10:00	T5-408	4	11:00	16:50
Istanbul	T5-477	В 737	4	18:00	20:00	T5-478	4	21:00	02:50*
Istanbul	T5-409	В 737	5	08:00	10:00	T5-410	5	11:00	16:50
Istanbul	T5-479	В 737	5	18:00	20:00	T5-480	5	21:00	02:50*
Istanbul	T5-415	В 737	6	08:00	10:00	T5-416	6	11:00	16:50
Istanbul	T5-481	В 737	6	15:40	17:40	T5-418	6	18:40	00:30*
Istanbul	T5-417	В 737	7	08:00	10:00	T5-418	7	11:00	16:50
Istanbul	T5-483	В 737	7	20:00	22:00	T5-484	7	23:00	04:50*
Frankfurt	T5-463	В 737	6	11:20	14:30	T5-464	6	16:00	00:30*
Almaty	T5-713	В 737	1	15:10	18:55	T5-714	1	20:25	22:15
Almaty	T5-715	В 737	2	18:45	22:30	T5-716	2	23:59	01:50*
Almaty	T5-711	В 737	5	10:15	14:00	T5-712	5	15:30	17:20
Kiev	T5-743	В 737	4	10:30	12:35	T5-744	4	13:55	19:45
Kiev	T5-741	В 737	6	15:15	17:20	T5-742	6	19:05	00:55*
Moscow	T5-703	В 737	1	13:00	16:05	T5-704	1	17:40	22:25
Moscow	T5-709	В 737	2	19:00	22:05	T5-710	2	23:35	04:20*

	Moscow	T5-701	В 737	3,4,5	06:45	09:50	T5-702	3,4,5	11:25	16:10	
	Moscow	T5-705	В 737	6	13:05	16:10	T5-706	6	18:10	22:55	
	Moscow	T5-707	В 737	7	20:30	23:35	T5-708	1	01:10	05:55	
	Minsk	T5-787	В 737	2	17:50	20:25	T5-788	2	21:55	04:05*	
	Minsk	T5-785	В 737	6	12:30	15:05	T5-786	6	17:05	23:30	
	St. Petersburg	T5-901	B-737	5	06:30	10:15	T5-902	5	11:45	17:15	
	St. Petersburg	T5-903	B-737	7	19:40	23:25	T5-904	1	17:10	22:40	
LUFTHANSA											
	Baku	LH 613	A-330	1,3,5	03:05	03:35	LH 612	2,4,7	22:45	01:15*	
	Baku-Frankfurt	LH 613	A-310	1,3,5	04:35	06:25	LH 612	2,4,7	14:30	21:55	
	TURKISH AIRLINES										
	Istanbul	TK 1365	A-310	1,2,7	08:00	09:10	TK 1364	1,6,7	23:40	06:15	
S7 (SIBERIAN AIRLINES)											
	Moscow	SBI 970	B-737	2,4,6	06:45	08:45	S7-7970	2,4,6	00:05*	05:45*	

Notes:

^{*} Arrival next day

- Only those flights which have relevance to the dates of the workshop were included in this schedule.
 Turkmenistan Airlines has representative offices in Almaty, Moscow, Istanbul, Frankfurt and London

CUSTOMS REGULATIONS

Law of Turkmenistan on currency regulation

Article 7. Transfer of cash

Import or export of cash is subject to being declared at the Customs Station at entrance and exit. Foreign currency cash bought from the authorized banks of Turkmenistan as well as the currency declared at the entrance shall be exported without any restrictions. Import of foreign currency cash is not restricted.

The procedure and terms of import and export of foreign currency values and the national currency of Turkmenistan shall be determined by the Customs Code of Turkmenistan and regulations of the Central Bank of Turkmenistan.

Customs

Upon arrival and departure from Turkmenistan a person is requested to fill out a customs declaration in duplicate. The person should declare the exact amount of foreign currency he is taking in/out of the country as well as all electronic items carried (cameras, telephones, computers, etc) and valuable souvenirs bought before or during your trip (especially rugs and handicrafts). He should keep one copy of the stamped declaration for exit or onwards travel within the CIS in order to facilitate smooth customs procedures throughout his trip. Customs check is usually quite detailed and prolonged. It is recommendable that all receipts from stores are kept.

Export and import of arms, ammunition and drugs is prohibited.

Rugs & Jewellery

Art and antique items can be exported-imported only with the permission of the Ministry of Culture of Turkmenistan. Many antique souvenirs, especially silver, and items dating back as little as 20 years are entirely restricted from export.

In order to take Turkmen rugs or jewellery out of the country a person needs to present an official receipt and registration form from the State or Hotel shop where he bought the items to customs officials. Items purchased otherwise (such as those bought at Tolkuchka Bazaar in Ashgabat) are subject to a documentation procedure at the Carpet Museum in Ashgabat, that requires at least one full working day in Ashgabat and tax depending on the size of the carpet.