

PROGRAM

Thursday, 5 December 2013

7.50 – 9.10 Ceremonial arrival of Heads of Delegations

9.20 Family photo

9.30 **Opening session (open)**

- Formal opening and adoption of the agenda
- Address by a representative of the host country
- Address by the OSCE Chairperson-in-Office
- Address by the President of the OSCE Parliamentary Assembly
- Report by the OSCE Secretary General

First plenary session (cameras only)

- Statements by Heads of Delegations

13:00 Working luncheon for Ministers for Foreign Affairs/Heads of Delegations (L7, HoD restaurant)

Separate lunch for members of delegations (L1, luncheon area)

15:00 – 18:00 Second plenary session (cameras only)

- Statements by Heads of Delegations

19:30 Official dinner for Ministers for Foreign Affairs/Heads of Delegations (Fairmont Grand Hotel Kyiv)

19:30 Reception for members of delegations and the media (Mystetskyi Arsenal)



Friday, 6 December 2013

9.30 Third plenary session (cameras only)

- Statements by Heads of Delegations
- Adoption of Ministerial Council decisions and documents
- Any other business

Closing session (open)

- Address by a representative of the host country
- Formal closure (statements by the current and incoming Chairpersons in Office)

13:30 Final press conference



All participants of the 20th OSCE Ministerial Council Meeting in Kyiv are invited to the reception to be held on 5 December 19:30 - 21:30 in the premises of the National Culture Art and Museum Complex “Mystetskyi Arsenal” (10-12 Lavrska St., Kyiv).

Mystetskyi Arsenal is a conceptual art-project aimed at presenting Ukrainian historical and artistic heritage and its contribution to world cultural heritage. Old Arsenal building was erected in 1783-1801 as a part of the Old Pechersk Fortress.

All guests will also have the opportunity to discover modern Ukrainian art, presented within the Art Kyiv Contemporary 2013 Exhibition.

Another unique exhibition is devoted to the Ukrainian ornamental painting of Petrykivka, which is nominated for inscription on UNESCO's Intangible Cultural Heritage of Humanity list. The participants will have the opportunity to learn Petrykivka painting techniques.

The musical highlight of the event will be a special performance of the Kyiv Symphony Orchestra and Chorus directed by Roger McMurrin.



GENERAL INFORMATION

Venue

The 20th Meeting of the OSCE Ministerial Council takes place in Kyiv at the International Exhibition Centre (IEC), located at 15 Brovarskiy Ave, Kyiv, 02660. The IEC website can be found at <http://mvc-expo.com.ua/en/>.

IEC opening hours

The Delegation Area is open as follows:

Tuesday 3 December	08.00 – 23.00
Wednesday 4 December	07.00 – 23.00
Thursday 5 December	06.30 – 23.00
Friday 6 December	07.00 – 17.00

The Registration Office will be located close to the premises of the IEC at the following address: 5 Mykilsko-Slobidska St., Kyiv.

The office will be open as follows:

Tuesday 3 December	08.00 – 20.00
Wednesday 4 December	07.00 – 20.00
Thursday 5 December	06.30 – 18.00
Friday 6 December	08.00 – 13.00

Tel: 541-03-60

Email: registration@mc2013.org.ua

Please note that the phone numbers and the email address will be operational only on 3 – 6 December.



Entrances

Heads of Delegations shall use the HODs entrance (1C). Delegates' minibuses, coaches and Embassy cars will be directed to the Delegates' entrance (3A).

Media buses will be directed to the media center (2C).

No access will be allowed at the 2C entrance for media during arrivals of Heads of Delegations on Thursday, 5 December, 07.30-09.20.

Accreditation

The IEC premises can only be accessed with a valid accreditation badge. Delegates may be requested to present a proof of identity (a passport or a national ID card) at any time. Heads of Delegations' pins and delegates' badges must be worn and visible at all times for entry to all venues, including the official dinner for Heads of Delegations and the delegates' and media reception. **Lapel pins and badges are strictly for personal use and cannot be exchanged.**



Categories of badges

Lapel pin

Heads of Delegations

Red badge

Security Personnel

Blue badge

OSCE Task Force/Conference Services

Purple badge

NGOs

Green badge

Delegations/OSCE/International Organizations/Liaison Officers

Yellow badge

Media

Orange badge

Drivers

Brown badge

Staff IT/IEC

Badge with cross (red)

First Aid



Lost badges

Loss of a pin or badge should be immediately reported to your Liaison Officer. In order to obtain a new one, please visit the Registration Office at the following address: 5 Mykilsko-Slobidska St. (located close to the premises of the IEC).

A new badge can only be issued to the registered holder of a lost badge upon presenting the confirmation letter and valid ID card or passport. Badges cannot be collected by another member of the delegation.

Information Desk (Ds5)

Information desk, covering areas such as general venue information, is located in Delegates' Lounge (DL3).

Tel: 277-03-51;

Email: infodesk@mc2013.org.ua

Transport and Hotels Desk (Ds4)

Transport and Hotels Desk is located in Delegates' Lounge (DL2) near the entrance 3A.

Tel. 277-02-96, 277-02-97

Email: transport@mc2013.org.ua

IT Helpdesk (Ds6)

IT Helpdesk is located in Delegates' Lounge (DL2) and will remain open until the delegation area is closed.

Tel: 277-02-90

Email: ithelpdesk@mc2013.org.ua

Bilateral meeting rooms desk

There are 16 bilateral meeting rooms. These rooms are to be reserved for use by Heads of Delegations on 5 and 6 December. The **bilateral meeting rooms desk** (Ds3) is located in the Exhibition area, adjacent to the media center.

Opening hours:

Tuesday 3 December	08.00 – 20.00
Wednesday 4 December	08.00 – 20.00
Thursday 5 December	07.00 – 18.00
Friday 6 December	09.00 – 12.00

Tel: 277-05-53
Email: bilateralbooking@mc2013.org.ua

Please note that the phone number and the email address will be operational only on 3 – 6 December. Before 3 December the email address osce2013_bilateralrooms@mfa.gov.ua should be used for submitting applications to book a bilateral meeting room.

Documents distribution center

Documents and other material will be sent to the delegates' Email and can be picked up at the **documents distribution and meeting logistic unit** (CS2) located in the delegates' area near the Plenary Hall. The same information will be available also on the OSCE public website: www.osce.org/event/mc_2013

Prepared statements, background documentation, comments or other papers for circulation as well as advance copies for interpreters should be submitted for delivery via the documents distribution center by e-mail documents@osce.org.

Reservation of informal meeting rooms should be made via the documents distribution center.

Tel: 277-00-52
Mobile: +43 664 141 88 67
Email: elke.lidarik@osce.org

Meeting rooms

MC Plenary Hall (M1)
Tel. 277-00-53

Meeting Room WEST (M6)
Tel. 206-87-65

Meeting Room NORTH (M7)
Tel. 206-87-66

Meeting Room SOUTH (M5)
Tel. 277-01-49

Informal Meeting Rooms EAST (M 4.1 – 4.4)
Tel. 277-02-98, 277-02-99,
277-03-00, 277-03-26

Preparatory Meeting Room/Permanent Council Room (M3)
Tel. 277-00-03

FSC Meeting Room (M2)
Tel. 277-00-01



Media Centre

A fully equipped media centre is situated at the IEC and has a separate Press and NGO entrance (2C). The entire venue will be a secure area, with access only possible with an accreditation badge.

There will be the following facilities in the media centre:

- a working area for journalists and NGOs;
- strong wireless connection;
- TV and radio booths cabled for receiving a TV feed, audio splitters for audio feed;
- rooms for interviews and press briefings;

Opening hours

The media centre will be open as follows:

Wednesday 4 December 10:00 hrs – 18:00 hrs
Thursday 5 December 06:00 hrs – 22:00 hrs

***Please note that no entry through 2C is permitted between 07.30-09.20**

Friday 6 December 08:00 hrs – 20:00 hrs
(closing hour will be accommodated to the duration of the MC meeting)

Press Information Desk (Ds8) at the media centre is available to provide additional information and assistance.

Tel. 277-05-03, 277-05-04
Email: osce.ukraine@gmail.com

At a **Pool Desk (Ds10)** journalists can apply for pool cards to cover elements of the program.

Tel. 277-04-92

Heads of Delegations and other delegates are encouraged to use facilities for press briefings and interviews in the media centre.

Accreditation- Olena Vashchenko

Tel. +38 066 598 4026
Email: osce.accreditation@gmail.com

Interview/briefing requests - Vasyl Zvarych

Tel. +38 066 598 4037
Email: osce.interview@gmail.com

Spokesperson of OSCE Chairperson-in-Office – Yevhen Perebyinis

Tel: +38 066 598 4039
Email: cio.spokesman@gmail.com

OSCE Press and Public Information Section (Pr 5)

press@osce.org
Tel: 277-04-93 277-04-94 277-04-95
277-04-96 277-04-97 277-04-98

Head of Press and Public Information/ OSCE Spokesperson - Cathie Burton

Tel: +38 066 598-42-00
Tel: +43 664 130 85 36
Email: cathie.burton@osce.org

OSCE Press and Public Information Officer - Tatyana Baeva

Tel: +38 066 598-42-01
Tel: +43 664 884 74 874
Email: tatyana.baeva@osce.org

Web Editor - Jonathan Perfect

Tel: +38 066 598-41-81
Email: Jonathan.perfect@osce.org



Editor Ursula Froese

Tel: +38 066 598-41-82

Email: Ursula.froese@osce.org

Online communication - Eoin O’Cathasaigh

Tel: +38 066 598-41-84

Email: webteam@osce.org, press@osce.org

Senior Press and Public Information Assistant – Florence Le Clézio

Tel: +38 066 598-41-91

OSCE Mission to Moldova Spokesperson – Paula Redondo Alvarez-Palencia

Tel: +38 066 598-41-87

OSCE Office in Yerevan - National Public Information Officer – Gohar Avagyan

Tel. +38 066 598-39-94

OSCE Office in Baku - National Press and Public Information Officer - Rashad Huseynov

Tel. +38 066 598-41-93

OSCE Press Officer/OSCE Centre in Bishkek Spokesperson – Svetlana Levina

Tel. +38 066 598-41-98

WLAN

Wireless Local Area Network is available in different areas each having their own passwords:

Password **1_OSCE2013** is valid for the following areas:

HoD Restaurant (L7)

Final Press Conference hall (Pr10)

Snack-bar (L3)

Password **2_OSCE2013** is valid for the Luncheon Area (L1) and Delegates’ Lounge (DI1)

Password **3_OSCE2013** is valid for the Delegates’ Lounge (DI2-DI3)

Media centre is a password free area.

Fax machines

In the delegation area there are public fax machines. The number of the fax machine is clearly marked on each machine.

Photocopiers

There are photocopiers in the delegation area and throughout the venue.

Prayer room

There is a prayer room (R) to the left at the Delegates entrance 3A, please see the map for its location.



Smoking area

Smoking is not permitted in the whole premises of the IEC. Designated smoking areas are located nearby. Please see the venue map for the location of these areas.

In Ukraine smoking is forbidden inside the premises (including restaurants, cafes and hotels), in parks and at public transport stops.

Lost property

Please contact the Information Desk (Ds 5)
Tel: 277-03-51.

First Aid

There are First Aid rooms, please see the venue map for their location.

Tel: 277-02-02, 201-11-41

Liability

The organizers are not liable for personal accidents or for the loss of or damage to the personal property of registered delegates and media representatives. All the participants should make their own arrangements with respect to personal insurance.

ARRIVAL AND DEPARTURE

Delegates will arrive and depart via the Boryspil International Airport and Kyiv International Airport. The Boryspil International Airport is located 18 km from Kyiv and the Kyiv International Airport is located in the city. There are OSCE Information Desks in the arrival halls. A shuttle service will operate between the IEC, hotels and the airports.

Heads of Delegations arriving by commercial flights will be welcomed at the plane by an official from the airport VIP services and escorted to the VIP lounge where they will be greeted by the protocol service officer and liaison officer and no more than one diplomat from their embassy. They will be transported to their hotel.

Delegates will be welcomed by their liaison officer in the arrivals hall of the Airport.

Heads of Delegations arriving on government or private aircraft will be met by an official from the airport VIP services, the protocol service officer and their liaison officer.

The Directorate General for the Protocol of the Ministry of Foreign Affairs of Ukraine is responsible for all necessary arrangements in relation to the use of the VIP Lounge.

Director General – Oksana Petryaeva
Deputy Director General – Mykhailo Brodovych

Email: ddp@mfa.gov.ua
Tel: +38 044 238 15 47

Delegations are asked to mark their luggage using the OSCE CiO luggage tags (distributed via OSCE Conference Services).

Delegates travelling on commercial flights are responsible for the check-in and collection of their luggage.



Delegates travelling on private\ government aircraft should discuss relevant arrangements with their liaison officer.

Passengers are advised to arrive at the airport at least 90 minutes before scheduled departure.

The Head of Delegation should arrive at the airport VIP lounge prior to departure and will be escorted by the liaison officer and no more than one diplomat from their Embassy.

Hand baggage regulations

Aviation security regulations prohibit all passengers from carrying any liquid, gels or pastes of more than 100mls through security screening. Containers of 100mls or less of liquids, gels, pastes, lotions and cosmetics may be brought through the passenger security screening points at all airports. In addition, these items must be presented at the passenger security screening point in a transparent re-sealable bag of no more than one litre capacity, 20cm x 20cm. The rules apply to all liquids such as water and beverages, aerosol cans and toiletries such as toothpaste, shaving cream, hair gel, lip gloss and creams. There is a limit of one transparent plastic bag per person.

Medicines required during the flight are exempt from this rule, but must be placed in a separate transparent re-sealable bag and presented separately at the passenger screening area.

SECURITY

To gain entry to the IEC and while inside the building, a valid ID badge or pin must be worn and visible at all times. In addition delegates are requested to cooperate with security check points and to follow the directions of security officers and protocol staff at all times. Security staff will ensure that visitors only enter areas that they are permitted to enter.

Delegates should be aware that airport-style x-ray screening will be used at the IEC.



TRANSPORTATION

Motorcades

Heads of Delegation will be offered a car and driver, exclusively for use at the Ministerial Council. This service will be available from the time of arrival (but not prior to 4 December) at the Boryspil International Airport and Kyiv International Airport until departure (not later than 7 December). The service is exclusively reserved for the use of the Head of Delegation and can accommodate a maximum of one other delegation member.

Delegation transport

Each delegation with more than three persons will have a mini-bus and driver. The minibus is to be used exclusively for OSCE Ministerial Council purposes only, from the time of the delegation's arrival (not prior to 2 December) at the Boryspil International Airport or Kyiv International Airport until departure (not later than 7 December). The mini-bus will offer seven seats per delegation including security personnel. The Chairmanship will not provide transportation for any extra security personnel.

Embassy car

Each delegation may accredit no more than three Embassy cars, which must display the CiO permit to gain access to the IEC. A waiting area will be established for all accredited drivers at the IEC.



Shuttle services

The shuttles will operate the following routes:

Boryspil International Airport – Hotels

(From Monday 2 December to Wednesday 4 December)

Kyiv International Airport – Hotels

(From Monday 2 December to Wednesday 4 December)

Hotels – IEC

(From Tuesday 3 December to Friday 6 December)

IEC – Fairmont Grand Hotel

(Thursday 5 December) for Heads of Delegations

IEC - Mystetskyi Arsenal

(Thursday 5 December) for Delegations, NGO and the Press

Fairmont Grand Hotel - hotels

(Thursday 5 December) for Heads of Delegations

Mystetskyi Arsenal – hotels

(Thursday 5 December) for Delegations, NGO and the Press

Public transportation

The easiest way to get from the IEC and to the city center is Kyiv Metropolitan (subway). The nearest to the IEC metro-station is Livoberezhna metro-station of the Sviatoshynsko-Brovarska (Red) Line. To get to the heart of Kyiv city center please take a train to the Khreshchatyk metro-station.



Boryspil International Airport

www.kbp.aero/en/
Tel: +38 044 393 43 71

Sky Bus operates between Boryspil International Airport and the South Railway Station via Kharkivska metro-station. To get to the Railway Station please take a train at the Darnytsia or Livoberezhna metro-stations to the Vokzalna metro-station of the same Red Line. To get to the Kharkivska metro-station – change the Red Line for the Green Line at the Teatralna metro-station

Sky Bus fare is 40 UAH. Tickets can be purchased straight from the driver or at the ticket office of Terminals B, F and D of the Boryspil International Airport.

The schedule is available at
<http://kbp.aero/en/transport/sky-bus/>



Kyiv International Airport

www.airport.kiev.ua/en/
Tel: +38 044 585-72-54

Trolleybus route 22 operates from 6 am to 10 pm every 15-20 minutes between the Kyiv International Airport and the Shuliavska metro-station, which can easily be reached from the Livoberezhna or Darnytsia metro-stations of the Red Line.

Bus route 565 operates from 6 am to 12 pm every 6-10 minutes between the Kyiv International Airport and the Petrivka metro-station of the Blue Line. To get to the Petrivka metro-station please change the Red Line at the Khreshchatyk metro-station to the Maidan Nezalezhnosti into the direction of the Petrivka metro-station.

The subway fare is 2 UAH, the bus and trolleybus fare is 2 – 2.50 UAH.

Taxi

To call a taxi please contact your Liaison Officer or the Information Desk.

Taxi-companies in Kyiv:

+38 044 201-05-01	+38 044 238-8-238
+38 044 249-40-40	+38 067 249-40-40
+38 044 239-15-15	+38 050 239-15-15
+38 063 239-15-15	

The list of telephone numbers is not exhaustive and was taken from the open sources. Taxi companies are privately-owned business. The OSCE Chairmanship bears no responsibility for the taxi tariffs and services provided by the companies. When calling a taxi please clearly specify if you want a car with a taximeter and/or POS terminal.

The taxi tariffs around the city range approximately between 30 to 150 UAH depending on the company and the length of the route.



MEALS

Heads of Delegations

Thursday 5 December

13.00 Working Luncheon (1+0)

19.30 Official Dinner hosted by the CiO of the OSCE, Minister for Foreign Affairs of Ukraine Leonid Kozhara (1+1)

Delegates

Tuesday 3 and Wednesday 4 December

Buffet lunch is available in the delegates' luncheon area for approximately 50-60 UAH per person from 12.00 to 15.00

Thursday 5 December and Friday 6 December

Buffet lunch is available free of charge in the delegates' luncheon area from 12.00 to 15.00.

A café, two snack bars and hot drinks service points are available throughout the venue.



MINISTERIAL TELEPHONE CONTACT LIST

Ukrainian OSCE Chairmanship

Email: Chairmanship@mc2013.org.ua

Delegation Liaison Officer

Each delegation has designated Liaison Officer or Officers (dependent on the number of delegates), who are available during the whole period of delegation's stay in Kyiv.

The Liaison Officer can be contacted by mobile phone. To dial from a Ukrainian landline please drop +38

Albania	Oksana Iarosh (HoD) Yuliia Prychodko (D)	+ 38066 2644873 + 38066 2644872
Germany	Yurii Nykytiuk (HoD) Ihor Cherinko (D) Alina Danyleiko (D)	+ 38066 2644871 + 38066 2644870 + 38066 2644869
United States	Denys Mykhailiuk (HoD) Oleksandr Voronov (D) Ilona Khmeliova (D)	+ 38066 2644867 + 38066 2644866 + 38066 2644865
Andorra	Ihor Semeniuk	+ 38066 2644864
Armenia	Valeriy Kolomiets (HoD) Volodymyr Ponomariov (D)	+ 38066 2644862 + 38066 2648053
Austria	Oleksandr Berchenko (HoD) Artem Cherednychenko (D)	+ 38066 2648046 + 38066 2648044
Azerbaijan	Artem Plakushchy (HoD) Yaroslav Lepko (D)	+ 38066 2688041 + 38066 2648039

Belarus	Svitlana Dmytrenko (HoD) Tetiana Dmytriieva (D)	+ 38066 2648038 + 38066 2648036
Belgium	Bohdan Movchan (HoD) Kateryna Kharenko (D)	+ 38066 2648032 + 38066 2648029
Bosnia and Herzegovina	Dmytro Serov (HoD) Valeriia Mytiushyna (D)	+ 38066 2648025 + 38066 2648024
Bulgaria	Olena Halushka (HoD) Tetiana Slabko (D)	+ 38066 2648022 + 38066 2648021
Canada	Andrii Yanevskyi (HoD) Natalia Pavlenko (D)	+ 38066 2648016 + 38066 2648014
Cyprus	Daryna Yakymchuk (HoD) Anhelina Anegdenko (D)	+ 38066 2648013 + 38066 2648012
Croatia	Sergiy Khabenko (HoD) Aina Bahirova (D)	+ 38066 2648009 + 38066 2648005
Denmark	Dmytro Husiev (HoD) Yuliia Veremiienko (D)	+ 38066 2648003 + 38066 2648001
Spain	Oksana Amdzhadin (HoD) Yuriy Demydenko (D)	+ 38066 2647998 + 38066 2647997
Estonia	Mariia Budiakova (HoD) Yuliia Baranova (D)	+ 38066 2647996 + 38066 2647993
Finland	Nataliia Savina (HoD) Anastasiia Manita (D)	+ 38066 2647991 + 38066 2647987
France	Natalia Kochubey (HoD) Anton Rybak (D)	+ 38066 2647985 + 38066 2647984



Georgia	Kateryna Ianovska (HoD) Mariia Shostak (D)	+ 38066 2647983 + 38066 2647971	Liechtenstein	Serhiy Ilchuk (HoD) Serhiy Ostrovskyy (D)	+ 38066 2652588 + 38066 2652587
United Kingdom	Nataliia Safonova (HoD) Volodymyr Muzylov (D)	+ 38066 2647970 + 38066 2647969	Lithuania/EU	Oleksandr Demianiuk (HoD) Yuriy Viazovetskyi (D)	+ 38066 2652581 + 38066 2652580
Greece	Hanna Tamash (HoD) Nataliia Bortnik (D)	+ 38066 2647965 + 38066 2647963	European Union	Yulia Klymko-Overchenko (HoD) Anton Hranovskyy (D)	+ 38066 2652579 + 38066 2652578
Hungary	Yuriy Kernychnyi (HoD) Kateryna Husieva (D)	+ 38066 2647962 + 38066 2647960	Luxembourg	Oleg Grabovetsky (HoD) Oleksandr Isaienko (D)	+ 38066 2652577 + 38066 2652576
Ireland	Yuriy Shkurenko- Hromakov (HoD) Veronika Larina (D)	+ 38066 2647958 + 38066 2647953	Malta	Tetiana Konovalenko (HoD) Oleksandra Hubina (D)	+ 38066 2652575 + 38066 2652573
Iceland	Oksana Pavliuk (HoD) Oksana Karpyshyn (D)	+ 38066 2647952 + 38066 2647951	Moldova	Olena Hrechaniuk (HoD) Oksana Puhach (D)	+ 38066 2652572 + 38066 2652571
Italy	Andriy Hrushko (HoD) Olesia Holub (D)	+ 38066 2647950 + 38066 2647948	Monaco	Yuriy Krutovertsev (HoD) Svitlana Dotsenko (D)	+ 38066 2652570 + 38066 2652569
Kazakhstan	Hryhorii Necheporenko (HoD) Denys Levin (D)	+ 38066 2647947 + 38066 2647945	Montenegro	Zhanna Abisheva (HoD) Yehor Yurkevych (D)	+ 38066 2652567 + 38066 2652564
Kyrgyzstan	Tetyana Zahrebelna (HoD) Yevheniy Shevchuk (D)	+ 38066 2647944 + 38066 2647943	Norway	Nataliia Moshkivska (HoD) Viktoriia-Mariia Baryshnikova (D)	+ 38066 2652561 + 38066 2652620
Latvia	Natalia Melnyk (HoD) Viktoriia Bohdan (D)	+ 38066 2647942 + 38066 2647951	Uzbekistan	Oleksandr Senchenko (HoD) Oleksandr Makarovych (D)	+ 38066 2652619 + 38066 2652616
the former Yugoslav Republic of Macedonia	Anna Tertychna (HoD) Anna Yatsun(D)	+ 38066 2647938 + 38066 2652590			

Netherlands	Maryna Diomina (HoD) Volodymyr Koval (D)	+ 38066 2652614 + 38066 2652613
Poland	Yuriy Romanchuk (HoD) Maksym Vysotskyi (D)	+ 38066 2652612 + 38066 2652609
Portugal	Ihor Tumasov (HoD) Bohdan Kozar (D)	+ 38066 2652607 + 38066 2652606
Romania	Ruslan Gidora (HoD) Roksolana Melnyk (D)	+ 38066 2652605 + 38066 2652604
Russian Federation	Kseniia Koval (HoD) Yaroslava Velyka (D) Olena Nedozhohina (D)	+ 38066 2652603 + 38066 2652600 + 38066 2652598
San Marino	Olha Bas	+ 38066 2652596
Holy See	Samvel Arustamian (HoD) Viktoriia Parchomenko (D)	+ 38066 2652595 + 38066 2652640
Serbia	Natalia Markevych (HoD) Iryna Antoniuk (D)	+ 38066 2652639 + 38066 2652637
Slovakia	Ivan Honcharenko (HoD) Viacheslav Hridin (D)	+ 38066 2652635 + 38066 2652634
Slovenia	Maksym Tyokin (HoD) Andriy Onysko (D)	+ 38066 2652633 + 38066 2652632
Sweden	Liliia Hocharevych (HoD) Kateryna Penkova (D)	+ 38066 2652631 + 38066 2652629

Switzerland	Oleh Sokolovskyi (HoD) Anton Shcheglov (D)	+ 38066 2652628 + 38066 2652627
Tajikistan	Roman Sishchuk (HoD) Daryna Hrebeniuk (D)	+ 38066 2652625 + 38066 2652624
Czech Republic	Taras Barniak (HoD) Vladyslav Horshchynskyi (D)	+ 38066 2652623 + 38066 2652621
Turkmenistan	Valerii Venher (HoD) Iryna Holtvianytsia (D)	+ 38066 2652592 + 38066 2652559
Turkey	Olha Chubrykova (HoD) Sviatoslav Henyk (D)	+ 38066 2652558 + 38066 2652557
Mongolia	Svitlana Goncharevska (HoD) Anna Zakharchenko (D)	+ 38066 2652556 + 38066 2644861

Mediterranean Partners

Algeria	Taras Bosak	+ 38066 2652536
Egypt	Hryhoriy Nochkovskyi	+ 38066 2652534
Israel	Ruslan Fufalko (HoD) Mariya Burtseva (D)	+ 38066 2652531 + 38066 2652530
Jordan	Mykola Radchenko	+ 38066 2652529
Morocco	Andriy Zayats (HoD) Taras Dziuba (D)	+ 38066 2652524 + 38066 2652523
Tunisia	Serhii Pushkarskiy	+ 38066 2652521

Asian Partners

Afghanistan	Yuriy Grynevetskiy (HoD) Oleksandr Zadorozhnyi (D)	+ 38066 2652552 + 38066 2652550
Australia	Roman Yakovenko (HoD) Kostiantyn Zabolotskyi (D)	+ 38066 2652547 + 38066 2652546
Japan	Yuriy Lutovynov (HoD) Yuliia Ni (D)	+ 38066 2652545 + 38066 2652544
Republic of Korea	Elizabeth Yenko (HoD) Oleksandr Horbachov (D)	+ 38066 2652543 + 38066 2652541
Thailand	Tetiana Kovpak (HoD) Nadiia Vozdihan (D)	+ 38066 2652538 + 38066 2652537

International organizations

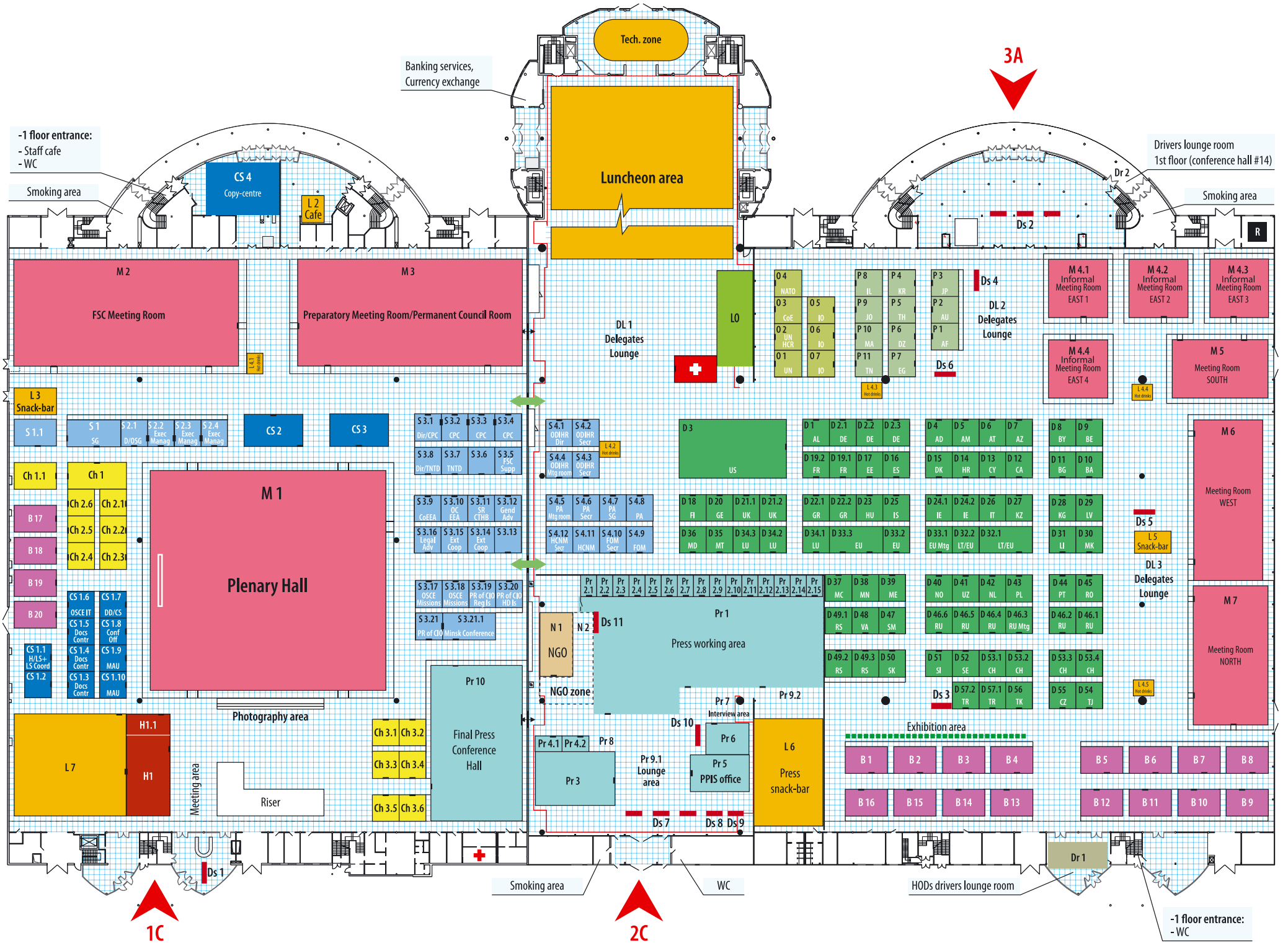
Council of Europe	Dmytro Nebrat	+ 38066 2652516
United Nations	Vsevolod Mytsyk	+ 38066 2652515
UN High Commissioner for Refugees	Oleg Dubovyi	+ 38066 2652514
NATO	Anatoliy Yurchenko	+ 38066 2652513

OSCE

OSCE Secretary General	Rita Chubarova	+ 38066 2652508
OSCE Secretariat	Oleksiy Kuropiatnyk	+ 38066 2652506
ODIHR	Olha Budko (HoD) Zhanna Babych (D)	+ 38066 2652501 + 38066 2652499

High Commissioner on National Minorities	Denys Skliarenko	+ 38066 2652495
Representative on Freedom of Media	Mariia Bezdieniezhna	+ 38066 2652494
OSCE Parliamentary Assembly	Andriy Pecherov (HoD) Oleksandra Chubinidze (D)	+ 38066 2652493 + 38066 2652492





Explication of rooms:

Ch

- Ch 1 OSCE Chairperson
- Ch 1.1 OSCE Chairperson Meeting Room
- Ch 2 Chairmanship Offices
- Ch 3 Chairmanship Offices (TF)

S

- S 1 OSCE Secretary General
- S 1.1 Meeting Room of the Secretary General
- S 2 Secretary and OSCE Secretary General Advisers Offices
- S 3 OSCE Secretariat
- S 4 OSCE Institutions

CS

- CS 1 OSCE Conference Services
- CS 2 Documents Distribution and Meeting Logistic Unit
- CS 3 Interpreters lounge
- CS 4 Copy-centre

D D Delegations offices

P P Partners for Co-operation

O 0 International Organisations

M

- M 1 Plenary Hall
- M 2 FSC Meeting Room
- M 3 Preparatory Meeting Room / Permanent Council Room
- M 4 Informal Meeting Room EAST
- M 5 Meeting Room SOUTH
- M 6 Meeting Room WEST
- M 7 Meeting Room NORTH

B B Bilateral Meeting Rooms

DL Delegates lounge

LO LO Liaison officers area

H

- H 1 HoDs lounge
- H 1.1 Room for security personnel

R R Prayer room

Dr

- Dr 1 HoDs drivers lounge room
- Dr 2 Drivers lounge room

Pr

- Pr 1 Press working area
- Pr 2 TV and radio booths
- Pr 3 Briefings room
- Pr 4 Personal interview rooms
- Pr 5 PPIS office
- Pr 6 PPIS meetings room
- Pr 7 Interview area
- Pr 8 Live broadcast area
- Pr 9 Press lounge area
- Pr 10 Final Press Conference Hall

N

- N 1 NGO
- N 2 NGO zone

L

- L 1 Luncheon area
- L 2 Café
- L 3 Snack-bar
- L 4 Hot drinks service point
- L 5 Snack-bar
- L 6 Press snack-bar
- L 7 HoDs restaurant

Ds

- Ds 1 HoDs registration desk
- Ds 2 Delegations registration desk
- Ds 3 Bilateral meeting rooms desk
- Ds 4 Transport and hotels desk
- Ds 5 Information desk
- Ds 6 IT Helpdesk
- Ds 7 Press and NGO accreditation desk
- Ds 8 Press information desk
- Ds 9 TV broadcast desk
- Ds 10 Pool desk
- Ds 11 Press IT desk

Explication of Entrances:

- 1C HozzDs entrance
- 3A Delegates entrance
- 2C Press and NGO entrance



DL 1
Delegates Lounge

LO



04 NATO		P8 IL	P4 KR
03 CoE	05 IO	P9 JO	P5 TH
02 UN HCR	06 IO	P10 MA	P6 DZ
01 UN	07 IO	P11 TN	P7 EG

L 4.3
Hot drinks

S4.1 ODIHR Dir	S4.2 ODIHR Secr
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L 4.2
Hot drinks

S4.4 ODIHR Mtq room	S4.3 ODIHR Secr
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D3 US

D1 AL	D2.1 DE	D2.2 DE	D2.3 DE
D19.2 FR	D19.1 FR	D17 EE	D16 ES

S4.5 PA Mtq room	S4.6 PA Secr	S4.7 PA SG	S4.8 PA
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D18 FI	D20 GE	D21.1 UK	D21.2 UK
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D22.1 GR	D22.2 GR	D23 HU	D25 IS
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S4.12 HCNM Secr	S4.11 HCNM	S4.10 FOM Secr	S4.9 FOM
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D36 MD	D35 MT	D34.3 LU	D34.2 LU
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D34.1 LU	D33.3 EU	D33.2 EU
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D37 MC	D38 MN	D39 ME
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D49.1 RS	D48 VA	D47 SM
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D49.2 RS	D49.3 RS	D50 SK
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Exhil

B1	B2
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B16	B15
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Ds 4
DL 2
Delegates Lounge

P4 KR	P3 JP
P5 TH	P2 AU
P6 DZ	P1 AF
P7 EG	

Ds 6

D2.3 DE

D4 AD	D5 AM	D6 AT	D7 AZ
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D8 BY	D9 BE
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D16 ES

D15 DK	D14 HR	D13 CY	D12 CA
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D11 BG	D10 BA
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D25 IS

D24.1 IE	D24.2 IE	D26 IT	D27 KZ
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D28 KG	D29 LV
-----------	-----------

D33.2 EU

D33.1 EU Mtg	D32.2 LT/EU	D32.1 LT/EU
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D31 LI	D30 MK
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Ds 5
L5
Snack-bar

DL 3
Delegates Lounge

D39 ME

D40 NO	D41 UZ	D42 NL	D43 PL
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D44 PT	D45 RO
-----------	-----------

D47 SM

D46.6 RU	D46.5 RU	D46.4 RU	D46.3 RU Mtg
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D46.2 RU	D46.1 RU
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D50 SK

D51 SI	D52 SE	D53.1 CH	D53.2 CH
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D53.3 CH	D53.4 CH
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Ds 3

D57.2 TR	D57.1 TR	D56 TK
-------------	-------------	-----------

D55 CZ	D54 TJ
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L 4.5
Hot drinks

Exhibition area

B2	B3	B4
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B15	B14	B13
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B5	B6	B7	B8
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B12	B11	B10	B9
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M 4.1 Meeting Room EAST 1

M 4.2 Meeting Room EAST 2

M 4.3 Meeting Room EAST 3

M 4.4 Meeting Room EAST 4

L 4.4
Hot drinks

M 5 Meeting Room SOUTH

M 6 Meeting Room WEST

M 7 Meeting Room NORTH

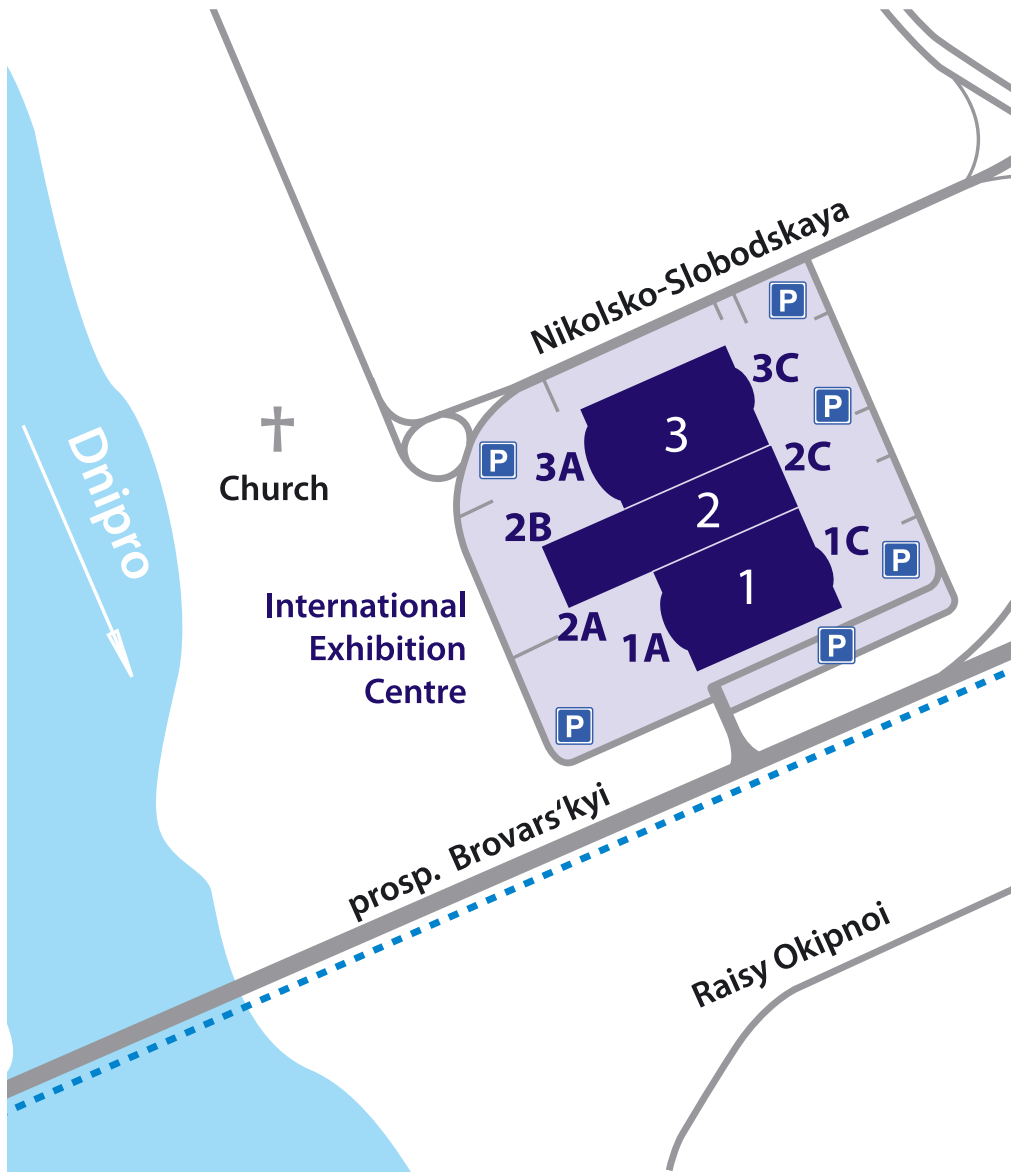


1C

2C

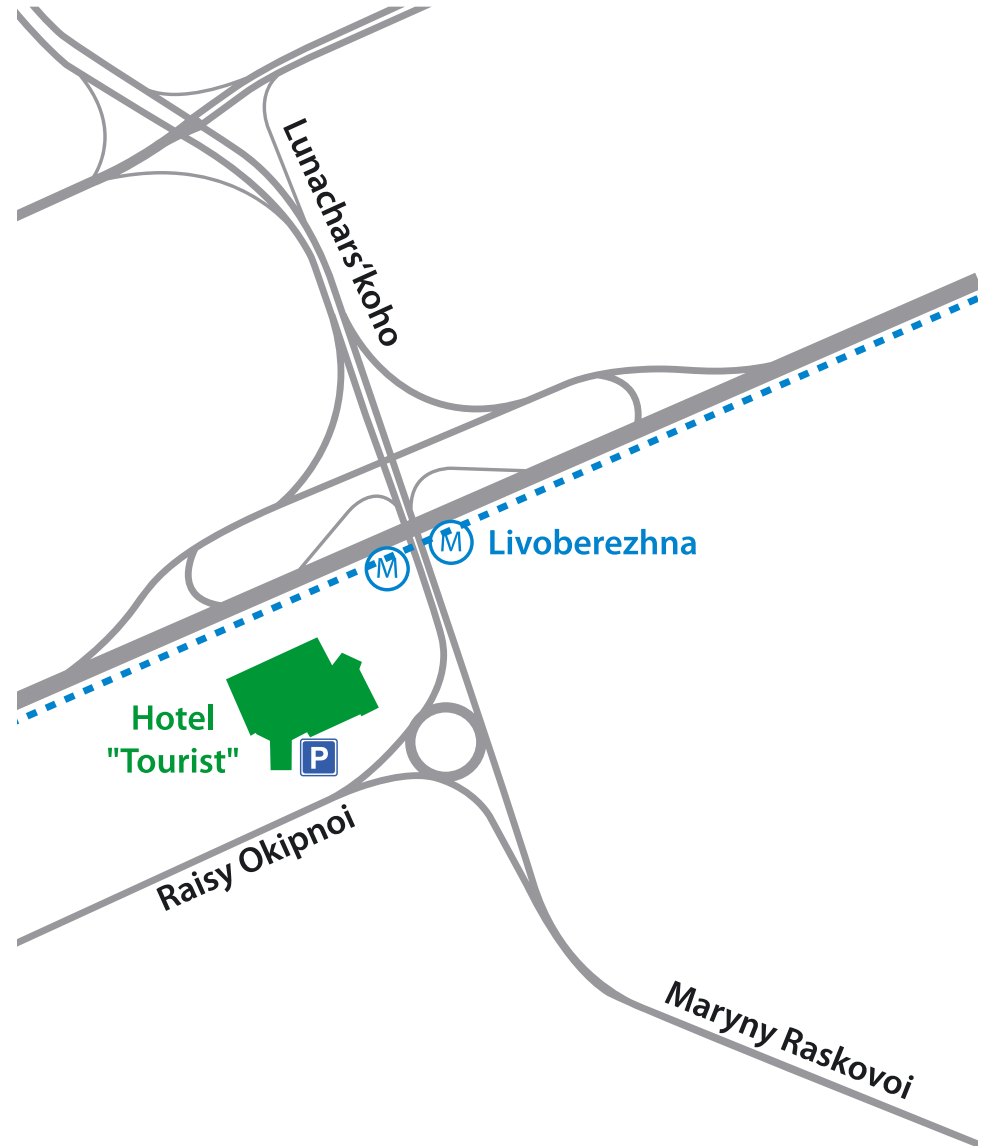
3A

1C



Location map

Kyiv, Brovarskyi prosp., 15



DELEGATION OFFICES

Ukraine OSCE Chairmanship Delegation Offices No. Ch 2.1-2.6

Tel: 277-00-19 – 277-00-30
Chairmanship@mc2013.org.ua

Ukraine OSCE Taskforce Delegation Offices No. Ch 3.1-3.6

Tel: 277-01-02 – 277-01-13
Taskforce@mc2013.org.ua

Albania Delegation Office No. D 1

Tel: 277-02-26, 277-02-27
alb@mc2013.org.ua

Germany Delegation Office No. D 2.1- 2.3

Tel: 277-02-28 – 277-02-33
ger@mc2013.org.ua

United States Delegation Office No. D 3

Tel: 206-87-60 – 206-87-64
usa@mc2013.org.ua

Andorra Delegation Office No. D 4

Tel: 277-03-01, 277-03-02
and@mc2013.org.ua

Armenia Delegation Office No. D 5

Tel: 277-03-03, 277-03-04
arm@mc2013.org.ua



Austria Delegation Office No. D 6

Tel: 277-03-05, 277-03-06
aut@mc2013.org.ua

Azerbaijan Delegation Office No. D 7

Tel: 277-03-07, 277-03-08
aze@mc2013.org.ua

Belarus Delegation Office No. D 8

Tel: 277-03-17, 277-03-18
bir@mc2013.org.ua

Belgium Delegation Office No. D 9

Tel: 277-03-19, 277-03-20
bel@mc2013.org.ua

Bosnia and Herzegovina Delegation Office No. D 10

Tel: 277-03-23, 277-03-24
bah@mc2013.org.ua

Bulgaria Delegation Office No. D 11

Tel: 277-03-21, 277-03-22
bul@mc2013.org.ua

Canada Delegation Office No. D 12

Tel: 277-03-15, 277-03-16
can@mc2013.org.ua

**Cyprus
Delegation Office No. D 13**

Tel: 277-03-13, 277-03-14
cyp@mc2013.org.ua

**Croatia
Delegation Office No. D 14**

Tel: 277-03-11, 277-03-12
cro@mc2013.org.ua

**Denmark
Delegation Office No. D 15**

Tel: 277-03-09, 277-03-10
dnk@mc2013.org.ua

**Spain
Delegation Office No. D 16**

Tel: 277-02-40, 277-02-41
esp@mc2013.org.ua

**Estonia
Delegation Office No. D 17**

Tel: 277-02-38, 277-02-39
est@mc2013.org.ua

**Finland
Delegation Office No. D 18**

Tel: 277-02-43, 277-02-44
fin@mc2013.org.ua

**France
Delegation Office No. D 19.1- 19.2**

Tel: 277-02-34 – 277-02-37
fra@mc2013.org.ua

**Georgia
Delegation Office No. D 20**

Tel: 277-02-45, 277-02-46
geo@mc2013.org.ua

**United Kingdom
Delegation Office No. D 21.1-21.2**

Tel: 277-02-47 – 277-02-50
gbr@mc2013.org.ua

**Greece
Delegation Office No. D 22.1- 22.2**

Tel: 277-02-60 – 277-02-63
grc@mc2013.org.ua

**Hungary
Delegation Office No. D 23**

Tel: 277-02-64, 277-02-65
hun@mc2013.org.ua

**Ireland
Delegation Office No. D 24.1- 24.2**

Tel: 277-03-28 – 277-03-31
ire@mc2013.org.ua

**Iceland
Delegation Office No. D 25**

Tel: 277-02-66, 277-02-67
ice@mc2013.org.ua

**Italy
Delegation Office No. D 26**

Tel: 277-03-32, 277-03-33
ita@mc2013.org.ua



Kazakhstan**Delegation Office No. D 27**

Tel: 277-03-34, 277-03-35
kz@mc2013.org.ua

Kyrgyzstan**Delegation Office No. D 28**

Tel: 277-03-43, 277-03-44
kyr@mc2013.org.ua

Latvia**Delegation Office No. D 29**

Tel: 277-03-45, 277-03-46
lat@mc2013.org.ua

the former Yugoslav Republic of Macedonia**Delegation Office No. D 30**

Tel: 277-03-49, 277-03-50
mkd@mc2013.org.ua

Liechtenstein**Delegation Office No. D 31**

Tel: 277-03-47, 277-03-48
lie@mc2013.org.ua

Lithuania/EU**Delegation Office No. D 32.1- 32.2**

Tel: 277-03-39 – 277-03-42, 277-03-37, 277-03-38
lit@mc2013.org.ua

European Union**Delegation Office No. D 33.1- 33.3**

Tel: 277-03-36, 277-02-74, 277-02-75,
277-02-70 – 277-02-73
eu@mc2013.org.ua

Luxemburg**Delegation Office No. D 34.1- 34.3**

Tel: 277-02-68, 277-02-69, 277-02-57,
277-02-58, 277-02-55, 277-02-56
lux@mc2013.org.ua

Malta**Delegation Office No. D 35**

Tel: 277-02-53, 277-02-54
mal@mc2013.org.ua

Moldova**Delegation Office No. D 36**

Tel: 277-02-51, 277-02-52
mol@mc2013.org.ua

Monaco**Delegation Office No. D 37**

Tel: 277-04-73, 277-04-74
mco@mc2013.org.ua

Montenegro**Delegation Office No. D 39**

Tel: 277-04-77, 277-04-78
mon@mc2013.org.ua

Norway**Delegation Office No. D 40**

Tel: 277-05-06, 277-05-07
nor@mc2013.org.ua

Uzbekistan**Delegation Office No. D 41**

Tel: 277-05-08, 277-05-09
uzb@mc2013.org.ua



Netherlands**Delegation Office No. D 42**

Tel: 277-05-10, 277-05-11
nl@mc2013.org.ua

Poland**Delegation Office No. D 43**

Tel: 277-05-12, 277-05-13
pol@mc2013.org.ua

Portugal**Delegation Office No. D 44**

Tel: 277-05-21, 277-05-22
por@mc2013.org.ua

Romania**Delegation Office No. D 45**

Tel: 277-05-23, 277-05-24
rom@mc2013.org.ua

Russian Federation**Delegation Office No. D 46.1 – 46.6**

Tel: 277-05-25 – 277-05-28, 277-05-20,
277-05-14 – 277-05-19
rus@mc2013.org.ua

San Marino**Delegation Office No. D 47**

Tel: 277-04-83, 277-04-84
smr@mc2013.org.ua

Holy See**Delegation Office No. D 48**

Tel: 277-04-81, 277-04-82
vat@mc2013.org.ua

Serbia**Delegation Office No. D 49.1-49.3**

Tel: 277-04-79, 277-04-80, 277-04-85 – 277-04-88
srb@mc2013.org.ua

Slovakia**Delegation Office No. D 50**

Tel: 277-04-89, 277-04-90
svk@mc2013.org.ua

Slovenia**Delegation Office No. D 51**

Tel: 277-05-29, 277-05-30
slo@mc2013.org.ua

Sweden**Delegation Office No. D 52**

Tel: 277-05-31, 277-05-32
swe@mc2013.org.ua

Switzerland**Delegation Office No. D 53.1-53.4**

Tel: 277-05-33 – 277-05-36,
277-05-43 – 277-05-46
ch@mc2013.org.ua

Tajikistan**Delegation Office No. D 54**

Tel: 277-05-49, 277-05-50
taj@mc2013.org.ua

Czech Republic**Delegation Office No. D 55**

Tel: 277-05-47, 277-05-48
cze@mc2013.org.ua





**Turkmenistan
Delegation Office No. D 56**

Tel: 277-05-41, 277-05-42
tkm@mc2013.org.ua

**Turkey
Delegation Office No. D 57.1-57.2**

Tel: 277-05-37 – 277-05-40
tur@mc2013.org.ua

**Mongolia
Delegation Office No. D 38**

Tel: 277-04-75, 277-04-76
mng@mc2013.org.ua

Mediterranean Partners

**Algeria
Mediterranean partners office No. P 6**

Tel: 277-02-84, 277-02-85
alg@mc2013.org.ua

**Egypt
Mediterranean partners office No. P 7**

Tel: 277-02-88, 277-02-89
egy@mc2013.org.ua

**Israel
Mediterranean partners office No. P 8**

Tel: 277-02-18, 277-02-19
isr@mc2013.org.ua

**Jordan
Mediterranean partners office No. P 9**

Tel: 277-02-20, 277-02-21
jor@mc2013.org.ua

**Morocco
Mediterranean partners office No. P 10**

Tel: 277-02-22, 277-02-23
mor@mc2013.org.ua

**Tunisia
Mediterranean partners office No. P 11**

Tel: 277-02-24, 277-02-25
tun@mc2013.org.ua

Asian Partners

**Afghanistan
Asian partners office No. P 1**

Tel: 277-02-86, 277-02-87
afg@mc2013.org.ua

**Australia
Asian partners office No. P 2**

Tel: 277-02-82, 277-02-83
australia@mc2013.org.ua

**Japan
Asian partners office No. P 3**

Tel: 277-02-78, 277-02-79
jap@mc2013.org.ua

**Republic of Korea
Asian partners office No. P 4**

Tel: 277-02-76, 277-02-77
kor@mc2013.org.ua

**Thailand
Asian partners office No. P 5**

Tel: 277-02-80, 277-02-81
tha@mc2013.org.ua





International organizations

Council of Europe

International organizations office No. O 3

Tel: 277-02-06, 277-02-07
coe@mc2013.org.ua

United Nations

International organizations office No. O 1

Tel: 277-02-14, 277-02-15
un@mc2013.org.ua

UN High Commissioner for Refugees

International organizations office No. O 2

Tel: 277-02-10, 277-02-11
unhcr@mc2013.org.ua

North Atlantic Treaty Organization

International organizations office No. O 4

Tel: 277-02-04, 277-02-05
nato@mc2013.org.ua

Other international organizations, I.O.

International organizations office No. O 5-7

Tel: 277-02-08, 277-02-09,
277-02-12, 277-02-13,
277-02-16, 277-02-17

OSCE Secretariat

OSCE Secretary General

Office No. S 1

Tel: 277-00-05
sg@mc2013.org.ua

Meeting room of the SG

Office No. S 1.1

Tel: 277-00-15

Director of the Office of the SG

Office No. S 2.1

Tel: 277-00-07, 277-00-08

Executive Management

Office No. S 2.2 – 2.4

Tel: 277-00-09 – 277-00-14
exec-management@mc2013.org.ua

Director, Conflict Prevention Center

Office No. S 3.1

Tel: 277-00-54, 277-00-55
d-cpc@mc2013.org.ua

Conflict Prevention Center

Office No. S 3.2 – 3.4

Tel: 277-00-56 – 277-00-61
cpc@mc2013.org.ua

Department for Transnational Threats

Office No. S 3.7

Tel: 277-00-64, 277-00-65
tnt@mc2013.org.ua



Director, Department for Transnational Threats
Office No. S 3.8

Tel: 277-00-62, 277-00-63
d_tnt@mc2013.org.ua

Coordinator for Economic and Environmental Activities
Office No. S 3.9

Tel: 277-00-70, 277-00-71
coeea@mc2013.org.ua

Office of Coordinator for Economic and Environmental Activities
Office No. S 3.10

Tel: 277-00-72, 277-00-73
oceea@mc2013.org.ua

Gender Section
Office No. S 3.12

Tel: 277-00-76, 277-00-77
gender@mc2013.org.ua

External Cooperation Section
Office No. S 3.14

Tel: 277-00-82, 277-00-83
external.coop.section@mc2013.org.ua

Special Representative and Coordinator for Combating Trafficking in Human Beings
Office No. S 3.15

Tel: 277-00-80, 277-00-81
srcthb@mc2013.org.ua

Legal Services
Office No. S 3.16

Tel: 277-00-78, 277-00-79
legal@mc2013.org.ua

OSCE Missions and Field Activities
Office No. S 3.17 – 3.18

Tel: 277-00-86 – 277-00-89
osce.exec.struct@mc2013.org.ua

Personal Representatives, Regional Issues
Office No. S 3.19

Tel: 277-00-90, 277-00-91
persrep.regional@mc2013.org.ua

Personal Representatives, Human Dimension Issues
Office No. S 3.20

Tel: 277-00-92, 277-00-93
persrep.humdim@mc2013.org.ua

Personal Representative of the OSCE Chairman-in-Office on the Conflict dealt with the OSCE Minsk Conference
Office No. S 3.21 - S 3.21.1

Tel: 277-00-94 – 277-00-96
persrep.minsk@mc2013.org.ua

OSCE Institutions

ODIHR Director
Institutions office No. S 4.1

Tel: 277-01-18, 277-01-19
dir-odihr@mc2013.org.ua

ODIHR Secretariat
Institutions office No. S 4.2-4.3

Tel: 277-01-20, 277-01-21,
277-01-24, 277-01-25
odihr@mc2013.org.ua

ODIHR Meeting Room
Institutions office No. S 4.4

Tel. 277-01-22, 277-01-23



**OSCE PA Meeting Room
Institutions office No. S 4.5**

Tel: 277-01-26, 277-01-27

**Secretariat, OSCE Parliamentary Assembly
Institutions office No. S 4.6**

Tel: 277-01-28, 277-01-29
sec-pa@mc2013.org.ua

**Secretary General, OSCE Parliamentary Assembly
Institutions office No. S 4.7**

Tel: 277-01-30, 277-01-31
sg-pa@mc2013.org.ua

**President, OSCE Parliamentary Assembly
Institutions office No. S 4.8**

Tel: 277-01-32, 277-01-33
pres-pa@mc2013.org.ua

**Representative on Freedom of the Media
Institutions office No. S 4.9**

Tel: 277-01-40, 277-01-41
fom@mc2013.org.ua

**Freedom of the Media Secretariat
Institutions office No. S 4.10**

Tel: 277-01-38, 277-01-39
office-fom@mc2013.org.ua

**High Commissioner on National Minorities
Institutions office No. S 4.11**

Tel: 277-01-36, 277-01-37
hcnm@mc2013.org.ua

**High Commissioner on National Minorities Secretariat
Institutions office No. S 4.12**

Tel: 277-01-34, 277-01-35
office-hcnm@mc2013.org.ua

HOTELS

Hyatt Regency Kiev

5, Alla Tarasova Street

www.kiev.regency.hyatt.com

Tel. +380 44 581 1234

Intercontinental

2a, Velyka Zhytomyrska Street

www.intercontinental-kiev.com/

Tel. +38 044 219 1919

Fairmont Grand Hotel

1, NaberezhnoKhreshchatytska Street

<http://www.fairmont.com/kyiv/>

Tel. + 380 44 3228888

Premier Palace

5-7/29, T. Shevchenka Blvd

www.premier-palace.com

Tel. +380 44 383 11 41

Opera Hotel

53, B. Khmelnitskogo Street

www.opera-hotel.com/

Tel. +38 044 581 70 70

Radisson Blu (SAS) Hotel Kiev

22, Yaroslaviv Val Street

www.radissonblu.com.ua/hotel-kiev

Tel. +380 44 492 2200

Riviera on Podol Hotel

15, Sagaydachnogo Street
www.rivierahotel.com.ua
Tel. + 3 8044 581 28 28

Khreschatyk City Center Hotel

14, Khreschatyk Street
www.hotel-khreschatyk.kiev.ua/
Tel. +38 (044) 596 80 04

Vozdvyzhensky Hotel Kiev

60-a,b, Vozdvyzhenska Street
<http://vozd-hotel.com/>
Tel. +38 044 531 99 00

Dnipro Hotel

1/2, Khreshchatyk Street
www.dniprohotel.ua/
Tel. +380 44 254-67-77

President

12, Hospitalna Street
<http://presidenthotel.com.ua>
Tel. +38 044 256 38 57

Alfavito

35-d, Predslavynska Street
www.alfavito.com.ua
Tel. +38 (044) 220 45 77

**Holiday Inn**

100, Chervonoarmii's'ka Street
<http://www.ihg.com/holidayinn/hotels/us/en/reservation>
Tel. +38044 363 30 00

Podol Plaza Hotel

7 A, A' Konstantinovskaya street
<http://www.podolplazahotel.com.ua/>
+380 (44) 503 92 03

RADISSON BLU HOTEL Podil

17-19 Bratskaya Street-Podil
www.radissonblu.com/hotel-kyiv-podil
Tel: +38 (0) 44 3931373

RUS

4, Hospitalna Street
<http://www.hotelrus.kiev.ua/>
Tel: +38 044 256 40 00

Tourist

2, R. Okypnoy Street
<http://hotel-tourist.kiev.ua>
Tel: +38 044 568-42-54

Bratislava

1, A.Malyshka's street
www.bratislava.com.ua
Tel: +38 044 5373999

Ibis

25, Taras Shevchenko Boulevard
<http://www.ibis.com>
Tel: +38044/5912222



Domus Hotel

19, Yaroslavska street

www.domus-hotel.kiev.ua/

Tel: +38044 490 90 09

Lybid Hotel

1, Peremohy Square

www.hotellybid.com.ua

Tel: +380 44 239 7600

Salute Hotel

11-b, Ivana Mazepy street

www.salute.kiev.ua/

Tel: +38 044 494 14 20

Slavutych Hotel

1, Entuziastiv Street

<http://slavutych-hotel.com.ua/>

Tel: +38 044 561-11-12

Bakkara Art Hotel

1, Venice Island, Hydropark metro station

www.bakkara-hotel.com.ua

Tel: +38 044 369 32 32

Ukraine

4, Instytutska Street

www.ukraine-hotel.kiev.ua

Tel: +380 44 279 03 47

City Hotel

56-A, Bogdana Khmel'nitskogo Street

<http://cityhotel.ua>

Tel: +380 44 393 59 00

GENERAL INFORMATION ABOUT UKRAINE

Area: 603 700 km²

Climate: for weather forecasts, see <http://meteo.gov.ua/en/>

Time zone: GMT+2 (UTC+2)

Internet top-level domain: ua

International phone code: 380

Government

Ukraine is a unitary state, consisting of the Crimean Autonomous Republic and 24 regions (oblast).

The legislative branch is represented by the unicameral parliament, Verkhovna Rada, consisting of 450 People's Deputies (members of parliament). The 7th convocation of the Verkhovna Rada was elected for the next five-year period on October 28, 2012.

The executive branch is represented by the Government – the Cabinet of Ministers of Ukraine, chaired by the Prime Minister.

The judicial branch has two independent court systems such as constitutional, the Constitutional Court of Ukraine, and general, the Supreme Court of Ukraine.

President of Ukraine – Viktor Yanukovich

Chairman of the Verkhovna Rada – Volodymyr Rybak

Prime Minister – Mykola Azarov

First Vice Prime Minister – Serhiy Arbuzov

Vice Prime Minister – Yuriy Boyko

Vice Prime Minister – Oleksandr Vilkul

Vice Prime Minister – Kostyantyn Gryshchenko

**Minister for Foreign Affairs,
OSCE Chairperson-in-Office – Leonid Kozhara**

Currency:

Hryvnia (letter code UAH, digital code 980) is the currency of Ukraine. Any credit cards that bear the Visa, MasterCard or American Express symbol will be widely accepted in Ukraine. Visitors with other cards should ask in advance or check if that card is on display where they want to use it.

There are no limits in the amount of foreign currency which nonresident individuals may sell through authorized banks, authorized financial institutions and exchange offices. Please note that presenting a passport is obligatory during currency exchange operation for both residents and non-residents. Please demand and keep the transaction receipt and a certificate, issued by a bank, authorized financial institution or exchange office, during the whole stay in Ukraine. Both the check and the certificate will be demanded for the exchange of hryvnias for cash foreign currency.



Banks

Banking hours are generally 9.00 to 18.00 Monday through Friday. Some banks are open on Saturday. ATM (cash) machines are located at most banks and accept MasterCard, VISA and American Express.

Electric appliances

The electric supply in Ukraine is 220-240v. European standard plugs and sockets are generally used in Ukraine and are different from the USA. Europlug and Schuko are primary socket types.

Telephones and International calls to and from Ukraine

To make a call abroad you should dial “00” first and then a destination number.

The international dialing code for Ukraine is +380.

Medical Treatment

Providing medical assistance to the foreigners who temporarily stay in Ukraine is based on the general insurance policy of a foreign insurance company and it is secured by a relevant Ukrainian partner assistance company.

If you have health insurance and fell ill, please contact a medical assistance company by the phone numbers indicated in your insurance policy.

In case of no health insurance coverage, the foreigner will be obliged to cover the cost of the medical treatment provided directly in the medical establishment that renders such treatment in accordance with the established tariffs within the treatment cost.

Non-residents may perform the payments for the received medical service with a credit card or in cash, at the Cash Office of the medical institution.

Residents of the countries which entered into the relevant international contracts with Ukraine are entitled to free emergency medical care. From the moment the life threatening emergency for the patient has been removed, or it ceased to endanger the people around, and transportation appears possible, further medical service is provided on fee basis.

In case you have a chronic disease, it is advisable to consult your doctor before the trip and take the necessary reserve of medications.

If necessary, you can purchase medicines at the developed network of pharmacies on the territory of Ukraine.

On the territory of Ukraine, the foreigners have the right to request emergency medical assistance from any public health protection institution.

Smoking

In Ukraine smoking is forbidden inside the premises (including in restaurants, cafes and hotels), in parks and at public transport stops.

Emergency telephone number for rescue service

In case of emergency please dial 101.

This number is free of charge but should only be used in case of genuine emergency.



USEFUL WEBSITES

Organization for Security and Cooperation in Europe
www.osce.org

Ministry of Foreign Affairs of Ukraine
mfa.gov.ua/en

President of Ukraine
www.president.gov.ua/en

Cabinet of Ministers
www.kmu.gov.ua/control/en

Verkhovna Rada of Ukraine
portal.rada.gov.ua/en

For further information about Ukraine
ukraineallaboutu.com



NOTES

A series of horizontal dotted lines for taking notes.

